Commanding Officer
United States Coast Guard
Integrated Support Command Honolulu

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From: Commanding Officer, USCG Integrated Support Command Honolulu

To: Mr. Alvin Okimoto

Subj: CIVILIAN OF THE QUARTER

- 1. I am pleased to recognize you as ISC Honolulu's Civilian of the Quarter for the first quarter of fiscal year 2002. During this period, you displayed superb professionalism and customer support as a Welder in the ISC Industrial Branch. You exemplified ISC Honolulu's mission and goal of Premier Pacific Support.
- 2. During this quarter, you were instrumental in the increase in productivity at the Industrial Paint & Repair Shop. Your contributions to the buoy repair component of the Industrial Branch are directly responsible for the significant increase in the number of "ready buoys" that are available for the ISC's Aids to Navigation customers. Your expertise in metal work led to the fabrication of four new tools that enable you to work smarter, not harder. From machine stands to drill press foundations, you saw better ways of outfitting your work area and took the initiative to make the necessary changes. When operational requirements called for it, you lent your welding capabilities to home-ported 110' cutters. As an example, you performed repairs to life line stanchions and deck mooring gear on the CGC Assateague on short notice. The unit praised the quality of your work and the responsiveness of the Industrial Branch to meet their needs, thus enabling them to sail on time. Greatly increased operational demands on our small cutter fleet due to homeland security requirements meant more wear and tear, and your efforts in getting repairs done have directly contributed to fleet mission accomplishment. You've also repaired over five pieces of broken equipment in your immediate work area that were once destined for the recycle bin and utilized them to further increase the ability of the Industrial Branch to meet the ever increasing needs of our customers. Overall, you've brought a new level of pride and professionalism to a sometimes under appreciated, yet vital component of the ISC.
- 3. As the Civilian of the Quarter, you will receive a \$200.00 On-the-Spot Cash Award, your name added to the perpetual Civilian of the Quarter Plaque in ISC's Administration Building, and you will receive four hours administrative leave. Congratulations on a job well done.

C. J. CONKLIN